

ScotEID Library

For Vets - creating and viewing attestations

The recording of the Vet Attestations on ScotEID

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Step 1 — You must use your ScotEID account linked to your Vet Practice

- To add attestations and view the attestations you have added, you must use your ScotEID account that is linked to your vet practice.

⚠ This account must have your MRCVS number and the postcode of your vet practice.

ℹ If this is not the case please contact ScotEID on 01466 794323 or at help@scoteid.com

★ Please note: A Vet account can only be added by ScotEID admin. Do not use 'create new account'.

Step 2 — Where to view your attestations

<p>Export Eligibility</p> <ul style="list-style-type: none"> ▼ Export Eligibility <ul style="list-style-type: none"> Export Eligibility Lookup ▶ Record Attestation View attestations 	<p>EU export eligibility home</p> <p>Export eligibility checker</p> <ul style="list-style-type: none"> Export eligibility checker <p>Vet attestations</p> <ul style="list-style-type: none"> View recorded attestations Record attestation
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- From the left hand menu, select 'View attestations'
- or from the EU export eligibility home page, select 'View recorded attestations'.

Step 3 — Recorded Attestations

Recorded attestations

Record attestation

Vet Attestations				
MRCVS Numb	CPH	Visit Date	Expiry Date	Notification
5566778		30/11/2023	30/11/2024	01/12/2023
5566778		27/11/2023	30/11/2024	30/11/2023
5566778		02/11/2023	30/11/2024	30/11/2023
5566778		01/11/2023	30/11/2024	30/11/2023
5566778		12/07/2023	31/12/2023	30/11/2023

Recorded attestations

Record attestation

- Each attestation you have recorded appears in the table, showing CPH, visit date, Expiry date, Notification date and the VAN reference.
- The VAN is the Vet attestation number which consists of your MRCVS number, the CPH of the visited holding and the month and year of the end date, separated by dashes. For example 5566778-66/999/0001-1224
- The list of your recorded attestations can be searched by clicking on the search icon bottom left on the table.

Step 4 — To record an attestation

Recorded attestations

Record attestation

Vet Attestations			
MRCVS Numb	CPH	Visit Date ▾	Exp
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- From the left hand menu, the home page or from within 'Recorded attestations' click 'Record Attestation'.

Step 5 — What to record

Record export eligibility attestation

CPH number

Visit date

Validity Period

RCVS Number

Name

Practice Name

Practice Address

Practice Postcode

If your practice postcode has changed please contact help@scoteid.com so it can be updated

- Enter the CPH number of the holding visited
- Select the date of the visit from the calendar drop down.
- Select the duration that the attestation is valid for using the drop down.
- i** Your information and your vet practice information is completed for you using your account details.
- When you have completed the first three fields please submit the attestation.

Step 6 — Checking the attestation details

Confirm attestation details

Please click 'submit' after confirming the attestation details are correct.
In particular please check that the VAN number matches that given to the keeper.

Holding details

CPH number	66/999/0001
Address	Westermory, Balnahaugh, Huntly, Aberdeenshire, AB54
Assurance schemes	-
Last VAN expiry date	-

Visit details

VAN	5577718-66/999/0001-1224
Visit date	01/12/2023
Expiry date	31/12/2024
Name	Edward Elephant
Practice name	EE Vets
Practice address	The Square, Balnamory, Huntly, Aberdeenshire
Practice postcode	AB55 1XX

- You are then given the opportunity to check the details that you have entered.
- ❗ If the holding is part of an assurance scheme or has a previous attestation it is displayed here.

Step 7 — Confirming your declaration

Declaration

I have carried out a Veterinary visit to the above premises for animal

This visit included an assessment of, and provision of relevant information referred to in Annex I to Delegated Regulation (EU) 2020/6921 and c establishment.

Submit

- You must confirm your declaration for the attestation by clicking the submit button.

Step 8 — Attestation created

Recorded attestations

✓ Saved attestation number: 5577718-69/999/0001-1224

Record attestation

Vet Attestations				
MRCVS Numb	CPH	Visit Date	Expiry Date	Notific
5577718	69/999/0001 	02/12/2023	31/12/2024	11/12/

- A banner is presented to confirm the attestation has been saved.
- The attestation is now showing in your listing of recorded attestations.

If you require further assistance, please contact ScotEID on 01466 794323.