

ScotEID Library

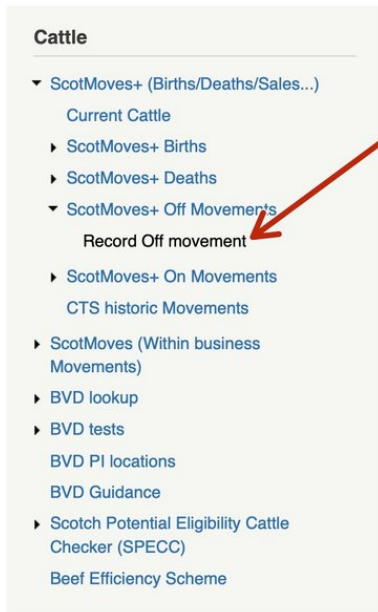
How to record an animal moving off your holding

Record Off movement, Private sale move, Show move., bull hire.

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Step 1 — Where to find 'Record Off movement'



- On the left hand menu under ScotMoves+ Off Movements.

You can use the quick link box on your ScotMoves+ home page.

Step 2 — Entering the departure date

Record Off Movement

1. Enter departure date & destination CPH

Departure date

Destination CPH

User reference Optional

2. Enter or select cattle from list

Enter 3 or 4 digits to filter animals, or scan passport

Cattle select	Animal ID	DOB	Brought in	Breed	Sex	Dam	Move date
<input type="checkbox"/>	UK501489 6 00212	14/05/2020	25/11/2020	AAX	Female	UK501489 1 00158	
<input type="checkbox"/>	UK501489 1 00214	18/05/2020	25/11/2020	AAX	Female	UK501489 4 00070	
<input type="checkbox"/>	UK501619 7 00039	26/02/2020	25/11/2020	AAX	Female	UK501619 3 00035	
<input type="checkbox"/>	UK501619 2 00041	10/03/2020	25/11/2020	LIMX	Female	UK501619 4 00022	
<input type="checkbox"/>	UK503016 2 00049	08/06/2020	25/11/2020	SMX	Male	UK503005 4 00057	
<input type="checkbox"/>	UK521807 3 00574	20/03/2020	06/11/2020	LIMX	Female	UK521807 6 00521	
<input type="checkbox"/>	UK521817 4 00574	15/04/2020	06/11/2020	LIMX	Female	UK540251 2 00256	
<input type="checkbox"/>	UK522031 4 06931	14/07/2020	15/01/2021	SMX	Female	UK522031 1 03288	
<input type="checkbox"/>	UK522031 3 06937	21/07/2020	15/01/2021	LIMX	Female	UK522031 3 05824	
<input type="checkbox"/>	UK522031 1 06963	20/08/2020	15/01/2021	LIMX	Female	UK521563 5 03217	

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Cattle select	Animal ID	DOB	Brought in	Breed	Sex	Dam	Move date
<input type="checkbox"/>	UK501489 6 00212	14/05/2020	25/11/2020	AAX	Female	UK501489 1 00158	
<input type="checkbox"/>	UK501489 1 00214	18/05/2020	25/11/2020	AAX	Female	UK501489 4 00070	
<input type="checkbox"/>	UK501619 7 00039	26/02/2020	25/11/2020	AAX	Female	UK501619 3 00035	
<input type="checkbox"/>	UK501619 2 00041	10/03/2020	25/11/2020	LIMX	Female	UK501619 4 00022	
<input type="checkbox"/>	UK503016 2 00049	08/06/2020	25/11/2020	SMX	Male	UK503005 4 00057	

- Click on the box and a pop up calendar appears.
- Select the date the animals moved off your holding.

Step 3 — Enter the Destination CPH



Record Off Movement

1. Enter departure date & destination CPH

Departure date
 Destination CPH 
 User reference *Optional*

2. Enter or select cattle from list

Enter 3 or 4 digits to filter animals, or scan passport

Cattle select						
<input type="checkbox"/>	Animal ID	DOB	Brought in	Breed	Sex	Dan
<input type="checkbox"/>	UK501489 6 00212 	14/05/2020	25/11/2020	AAX	Female	UK501489 1 0
<input type="checkbox"/>	UK501489 1 00214 	18/05/2020	25/11/2020	AAX	Female	UK501489 1 0

- Start typing and a list of CPHs appears and you can select where the animals have gone to.
- ❗ If you don't have a note of the CPH, please contact the buyer, or the show ground or the bull hire agency.

Step 4 — Entering a User Reference is optional

Record Off Movement

ScotEID admin

Notification Date

1. Enter departure date & destination CPH

Departure date
 Destination CPH
 User reference *Optional* 

- You can enter a user reference for your own record of the OFF movement.
- ❗ In this example, I've noted it was a private sale and the date of the sale.

Step 5 — Selecting the animals moving off the holding

2. Enter or select cattle from list

574 Enter 3 or 4 digits to filter animals, or scan passport

UK521817400574 LIMX Female (1y5m)

UK521807300574 LIMX Female (1y6m)

			Brought in	Breed	Sex	Dam	M
<input type="checkbox"/>	UK501489 6 00212	14/05/2020	25/11/2020	AAX	Female	UK501489 1 00158	
<input type="checkbox"/>	UK501489 1 00214	18/05/2020	25/11/2020	AAX	Female	UK501489 4 00070	
<input type="checkbox"/>	UK501619 7 00039	26/02/2020	25/11/2020	AAX	Female	UK501619 3 00035	
<input type="checkbox"/>	UK501619 2 00041	10/03/2020	25/11/2020	LIMX	Female	UK501619 4 00022	
<input type="checkbox"/>	UK503016 2 00049	08/06/2020	25/11/2020	SMX	Male	UK503005 4 00057	
<input type="checkbox"/>	UK521807 3 00574	20/03/2020	06/11/2020	LIMX	Female	UK521807 6 00521	
<input type="checkbox"/>	UK521817 4 00574	15/04/2020	06/11/2020	LIMX	Female	UK540251 2 00256	
<input checked="" type="checkbox"/>	UK522031 4 06931	14/07/2020	15/01/2021	SMX	Female	UK522031 1 03288	
<input checked="" type="checkbox"/>	UK522031 3 06937	21/07/2020	15/01/2021	LIMX	Female	UK522031 3 05824	
<input type="checkbox"/>	UK522031 1 06963	20/08/2020	15/01/2021	LIMX	Female	UK521563 5 03217	
<input type="checkbox"/>	UK523144 3 00532	31/10/2011	17/08/2012	AAX	Female	UK562041 3 00689	
<input type="checkbox"/>	UK541108 3 00375	09/04/2020	06/11/2020	LIMX	Female	UK540716 6 01281	

- All the animals on your holding are presented in Section 2 of Record Off movement.
- You can search for an animal using the last 4 digits and those matching the search appear in the dropdown for you to select.
- Or you can tick the boxes on the left of the animal of those you wish to move.

Step 6 — Check the animals you have selected

3. Please check the list before submitting

5 cattle selected: UK582503204281, UK582503404248, UK582503704251, UK582503204253, UK582503304254

4. Submit movement

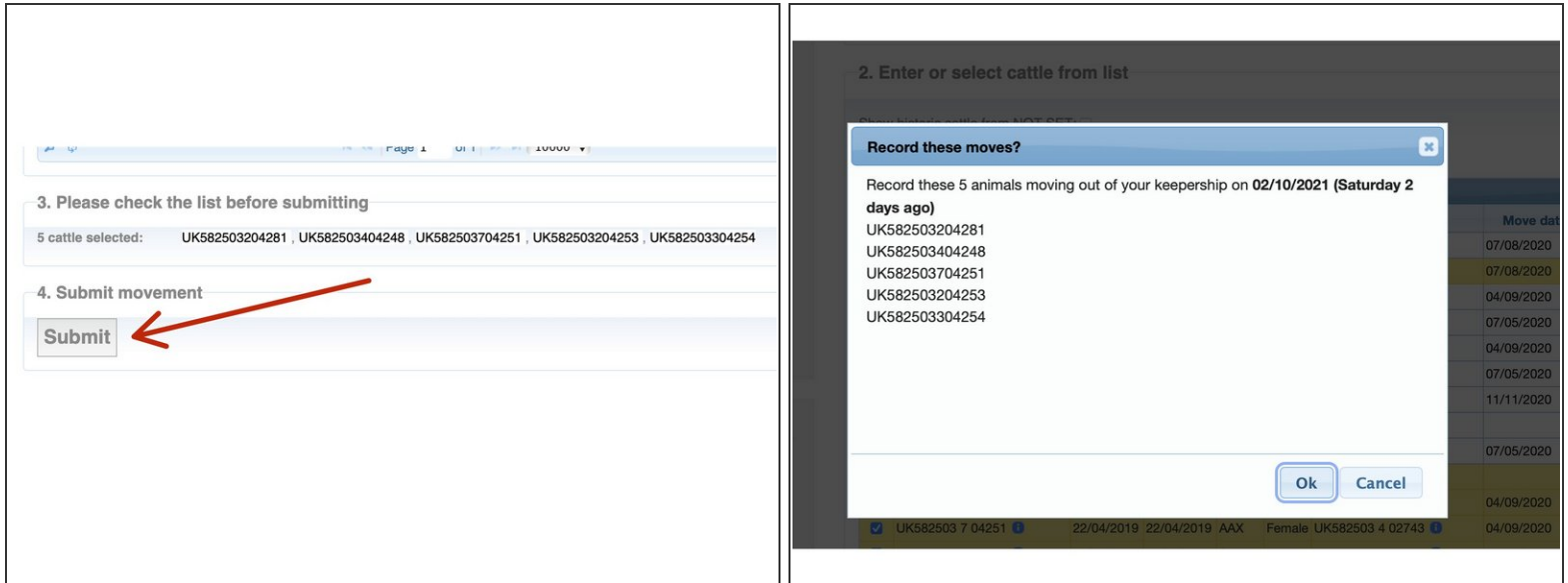
Submit

- The number of animals selected and their IDs appears in Section 3 on the page.

⚠ Please check you have the correct animal IDs

- i** You have 3 days to report movements off your holding. If you exceed this reporting the limit, a late notification is recorded against your holding.

Step 7 — Submitting the Off movements



The screenshot shows a web interface for submitting animal movements. It is divided into two main sections. The left section, titled '3. Please check the list before submitting', shows '5 cattle selected' with their IDs: UK582503204281, UK582503404248, UK582503704251, UK582503204253, and UK582503304254. Below this is a section titled '4. Submit movement' with a 'Submit' button. A red arrow points to the 'Submit' button. The right section, titled '2. Enter or select cattle from list', shows a confirmation dialog box titled 'Record these moves?'. The dialog box contains the text: 'Record these 5 animals moving out of your keepership on 02/10/2021 (Saturday 2 days ago)'. Below this text is a list of the 5 animal IDs. At the bottom of the dialog box are 'Ok' and 'Cancel' buttons. In the background, a table is visible with columns for 'Move date' and 'Move date', showing dates like 07/08/2020, 07/08/2020, 04/09/2020, 07/05/2020, 07/05/2020, 11/11/2020, 07/05/2020, 04/09/2020, and 04/09/2020.

- When you are happy with your selection, click the Submit button.
- You are then asked to confirm. You have the option to Ok or cancel. Ok to confirm. Cancel takes you back to change your selection or the date.

Step 8 — Off movements processed successfully

ScotMoves+ Home

✓ 5 off move(s) successfully recorded

Business

89/099/9898

Total cattle: 775

Females: 551

Males: 224

Holding address:

Keeper address:

ScotMoves+ Off Movements

Movements						
	Head Count	Departure Date	Destination CPH		Movement	
—	5	02/10/2021	66/111/2222		off	
5 cattle from 82/495/0004 to 66/076/0005 arrived on 02/10/2021						
	Animal ID	DOB	Sex	Breed	Dam ID	Sire ID
	UK582503 4 04248	17/04/2019	Female	SAX	UK582503 6 01597	UK541069 5 00572
	UK582503 7 04251	22/04/2019	Female	AAX	UK582503 4 02743	UK546977 1 00505
	UK582503 2 04253	22/04/2019	Female	SAX	UK582503 5 03549	UK562060 3 01063
	UK582503 3 04254	24/04/2019	Female	SAX	UK582503 1 03104	UK562060 4 00707
	UK582503 2 04281	28/08/2019	Female	SAX	UK582501 4 01087	UK918433 0 04161

- Confirmation that the Off movements have processed successfully appears in banner at the top of the ScotMoves+ home page.
- You can view the Off movements you have recorded in the 'View Off movements' table.
- The totals on your home page change to reflect the Off movements.
- The 'Recent Activity' is updated to reflect the OFF movements.

If you require further assistance, please contact ScotEID on 01466 794323.