

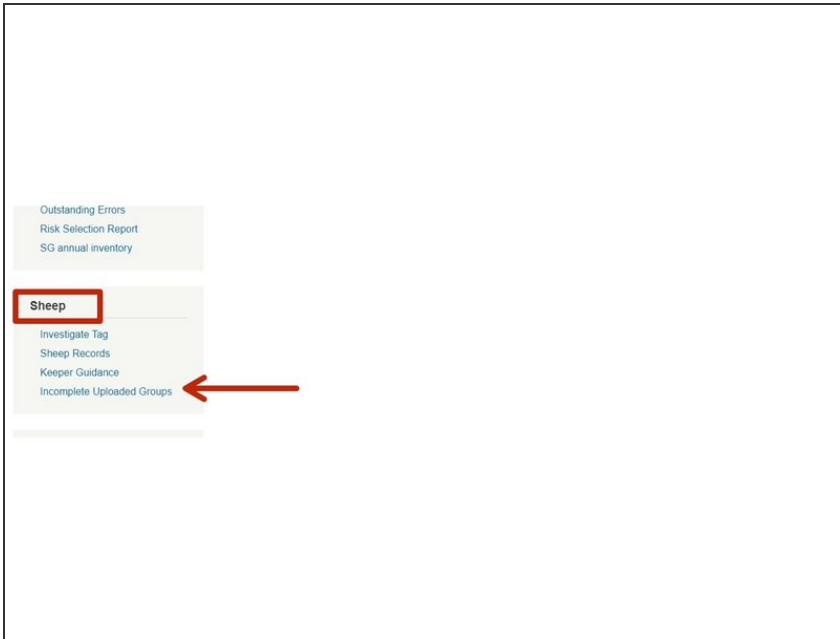
ScotEID Library

Sheep - Incomplete Uploaded Groups

Written By: ScotEID



Step 1 — Incomplete Uploaded Groups






- Once you are logged in, click on **Incomplete Uploaded Groups**, which is below the Sheep header of the ScotEID home page


Step 2 — Search for a Lot


Incomplete Lots

Please complete or delete the lot information for each group

Note: The grid below can be searched , sorted  and more by clicking the grid icons. Groups can be deleted or merged by ticking the selecting the action and then clicking the 'update button'.



Merge  UPDATE


Incomplete Uploaded Groups							
<input type="checkbox"/>	Actions	Lot date	Lot number	Reads	Flocks	Start time	Filename
<input type="checkbox"/>	Complete	13/01/21	1/A	31	Mixed 	13:30:39	1611246284.txt

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Incomplete Lots


Please complete or delete the lot information for each group


Note: The grid below can be searched , sorted  and more by clicking the grid icons. Groups can be deleted or merged by ticking the selecting the action and then clicking the 'update button'.


Merge  UPDATE

Search...


all 


Lot date 


equal 



Reset

Find 

Reads	Flocks	Start time	Filename
Mixed 		13:30:39	1611246284.txt



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- This table shows lots that you have partially uploaded, but not completed all the information.
- There can be more than 1 lot showing in this table at a time. If there are a few, you can use the magnifying glass at the bottom left of the table to find the lot you are looking for.
- Once you have clicked on the magnifying glass, a box will appear and you can narrow your search by clicking on the small down arrow beside lot date. The options you can choose are Lot date, Lot number, Reads or Read location. Then fill in the other boxes as directed by the blue arrows. Click on **Find**.


Step 3 — Merging Lots

Incomplete Lots

Please complete or delete the lot information for each group

Note: The grid below can be searched , sorted  and more by clicking the grid icons. Groups can be deleted or merged by ticking selecting the action and then clicking the 'update button'.

Merge  **UPDATE**

Incomplete Uploaded Groups							
<input type="checkbox"/>	Actions	Lot date	Lot number	Reads	Flocks	Start time	Filename
<input checked="" type="checkbox"/>	Complete	13/01/21	1/A	31	Mixed 	13:30:39	1611246284.txt

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- If two lots are showing which should be shown as one, they can be merged.
- Make sure the first box says **Merge**. as shown by the red arrow.
- Tick the small box next to the lots you want to merge as shown by the blue arrow.
- Then click **Update**. The lots will then show as one line in the table ready to be completed. Please see step 6 for how to complete the lot.

Step 4 — Delete a Lot

Incomplete Lots

Please complete or delete the lot information for each group

Note: The grid below can be searched, sorted, and more by clicking the grid icons. Groups can be deleted or merged by ticking the action and then clicking the 'update button'.

Delete UPDATE

	Actions	Lot date	Lot number	Reads	Flocks	Start time	Filename
<input checked="" type="checkbox"/>	Complete	13/01/21	1/A	31	Mixed	13:30:39	1611246284.txt

Are you sure?

Are you absolutely sure you want to delete these 1 lots?

Ok Cancel

- To delete a lot, change merge to Delete, as shown by the red arrow.
- Tick the small box next to the lot you want to delete as shown by the blue arrow.
- Then click **UPDATE**. A warning message will appear to confirm you are deleting the LOT, as shown in the second image. Click **OK** or **Cancel**

Step 5 — Split a Lot

Incomplete Lots

Please complete or delete the information for each group
 Note: The grid below can be searched, sorted and more by clicking the grid icons. Groups can be deleted or merged by ticking the selecting the action and then clicking the 'update button'.

Split lots by gaps in reads ▾ 20s gaps ▾ UPDATE

<input type="checkbox"/>	Actions	Lot date	Lot number	Reads	Flocks	Start time	Filename
<input checked="" type="checkbox"/>	Complete	13/01/21	1/A	31	Mixed	13:30:39	1611246284.txt

Are you sure?
 Are you absolutely sure you want to **split** these 1 lots?

Ok Cancel

- To split a lot, change merge to **Split lots by gaps in reads**.
- Select the gap you would like between the reads from the drop down list by clicking on the small black arrow next to UPDATE. This can be from 5 seconds up to 15 minutes.
- Tick the small box next to the lot you want to split as shown by the yellow arrow.
- Click on UPDATE. The different lots will then show in the table ready to be completed. A box will appear (as shown in the second image) with a warning message to confirm you are about to split the Lot. Click on **Ok** or **Cancel**.

Step 6 — Complete a Lot

Incomplete Lots

Please complete or delete the lot information for each group. The grid below can be searched, sorted, and more by clicking the grid icons. Groups can be deleted or merged by clicking the box, selecting the action and then clicking the 'update' button.

Actions	Lot date	Lot number	Reads	Flocks	Start time	Filename
<input type="checkbox"/> Complete	13/01/21	1A	31	Mixed	13:30:39	181124028438

Complete sheep lot

Complete lot details

Movement type:
 Seller Flock No.

Mover/Sale/Kill date:
 Buyer Flock No.

Lot number:

Departure CPH: [Select](#)

Read Location CPH: [Select](#)

Destination CPH: [Select](#)

Head Count:

Species:

Tags recorded: 31

31 reads recorded on 13/01/2021 in lot 1A

☐ Select tags individually

<input type="checkbox"/>	Animal EID	Tag Count	Tag Code	Timestamp	Last Read Location	Last Read Location	Detail
<input type="checkbox"/>	52954807325	1	249	13/01/21 13:30:38	91740/8800	66/068/0001	History
<input type="checkbox"/>	524380000542	1	255	13/01/21 13:30:40	91740/8800	66/068/0001	History
<input type="checkbox"/>	524380000543	1	255	13/01/21 13:30:42	91740/8800	66/068/0001	History
<input type="checkbox"/>	524380000544	1	255	13/01/21 13:30:43	91740/8800	66/068/0001	History
<input type="checkbox"/>	51081605989	1	175	13/01/21 13:30:36	91740/8800	66/068/0001	History
<input type="checkbox"/>	51081605990	1	175	13/01/21 13:30:37	91740/8800	66/068/0001	History
<input type="checkbox"/>	51081605919	1	175	13/01/21 13:30:38	91740/8800	66/068/0001	History

- If you wish to complete a lot which is showing, click on **Complete** in the appropriate line, as shown by the red arrow in the first image.
- Now go to the second image. Complete all the boxes with a red Asterisk. There is a drop down list in the box next to **Movement Type**. Click on the small black arrow to view the list and select the correct option. There is also a drop down list under **Species**. The options for this are Sheep or Goats.
- ❗ If you click on the blue hyperlinks labelled Select, a box will appear, labelled Holding Quick Select. You can use this to search for any Scottish or English Mart or Abattoir, if this is appropriate.
- Below the information for the lot, is a list of the tag numbers. You can split selected tags, split tags by flock or delete selected tags. Select the appropriate action, shown in the pink box of the third image. Then select the tag numbers required by ticking the small boxes next to the tags, as shown by the pink arrows. Click on **UPDATE**.
- Once all required information is entered, click on **Submit**.

If you require further assistance, please contact ScotEID on 01466 794323.